SWANSEA HOTEL

FUNCTION MENU

MENU

OPTION 1

Mini Spring Rolls, Cocktail Sausage
Rolls, Samosas, Party Pies,
Fish Bites, Mini Quiche, Assorted
Pizzas, Assorted Sandwiches,
Italian Meatballs

$15 per person
Choice of 5 options

OPTION 2

Mezza Plates, Mini Spring Rolls, Cocktail
Sausage Rolls, Party Pies, Mini Quiche,
Samosas, Fish Bites, Assorted Pizzas,
Assorted Sandwiches, Sticky Wings,
Italian Meatballs, Lamb Kofta, Chicken
Skewers, Spinach and Ricotta Scrolls,
Assorted Arancini Balls, Bruschetta

$19.50 per person
Choice of 5 options

FOR ENQUIRIES PLEASE CONTACT SWANSEA@LAUNDY.COM.AU OR 4971 1227

TERMS & CONDITIONS

BOOKING AND CONFIRMATION

1. To confirm your function, Swansea Hotel requires a deposit of $200. The deposit will be taken off the total bill of your function.

2. Final confirmation of guests and food selection must be made no later than 14 days prior to the function date.

PAYMENT

3. Payment is to be made no later than 14 days prior to the function date (excluding bar tabs).

4. If the customer opts for a bar tab, a credit card will be held within the bar premise to create a bar tab account. This will not be charged until the bar tab account is signed off and paid for in full. Bar tabs are to be paid at the conclusion of the function.

5. Please note AMEX and Diners are not accepted.

6. Unfortunately we cannot accept payment by personal cheque, company cheque or direct deposit.

LEGAL RESPONSIBILITIES

7. Swansea Hotel supports and promotes the responsible service of alcohol.

a.   Swansea Hotel management reserves the right to refuse entry or service to any patron, including guests attending the function

b.   If any minor is supplied alcohol by a member of the function, the function will be stopped and your guests will be asked to leave

c.   Any intoxicated guests will not be served and removed from the premises.

8. Swansea Hotel does not condone the use of drugs, illicit activities and conducts a no tolerance policy. People caught violating any of these laws will be removed from the premises immediately and directed to the appropriate authorities. The hotel reserves the right to cancel the function on the spot.

9. There is strictly no smoking in any indoor or eating areas under the Smoke Free Environment Act 2015. SMOKING IS ONLY PERMITTED IN SPECIFIED AREAS.

10. The client is responsible for any loss or damage to hotel property caused by guests attending the function. Swansea Hotel will not accept any responsibility for the loss or damage of equipment, merchandise or personal effects left on the premises prior to, during or after the function.

11. Persons under the age of 18 years are to be supervised by an adult at all times. Minors must exit the premise by 10pm.

OTHER

12. Except as specified in clause 12 below, under no circumstances will the hotel allow any function to bring any food or beverage into the venue.

13. When booking a function, you may provide a celebration cake for consumption on the premises. The hotel takes no responsibility for the service, quality or storage of any celebration cake provided by you.

14. As a house rule, Swansea Hotel does not host 18th birthday functions.

CANCELLATIONS

15. All cancellations of bookings must be made in writing and brought to the attention of the manager or supervisor.

16. Any cancellations within 7 days of a function booking will require a 100% payment of the agreed amount of your function as per the initial booking.

DECLARATION

I _____ have read and agree to the terms and conditions and confirm that all details provided to the Swansea Hotel are true and correct.

Sign:_____

Date:_____

Booking Form

CONTACT

Full Name		Contact Number	
Email Address		Occasion	

FUNCTION

Date		Time	
Function Type		Number of Guests	
Other Function Requirements			

FOOD OPTIONS

☐ Menu Option One   ☐ Menu Option Two

OTHER

Cake Provided?		Dietary Requirements	